



Cambewarra Public School Parents and Citizens' Association



Kalinga Street , CAMBEWARRA 2540 Ph: 4446 0038 Fax: 4446 0515

GENERAL MEETING MINUTES

DATE/TIME: Monday, 6th August 2018 at 2pm

ATTENDANCE & APOLOGIES

Attendance: Tabitha Booth, Jess McNamara, Bec Johnson, Shannon Marshall, Erin Simmich, Amy Bieniasch, Glenda Maher, Nichole Biggs, Jaimi Keany, Emma Chalker

Apologies: Vanessa Field, Susan Lukes, Jacinta Donaldson,, Jo Robson, Jane Hughes, Roz Phillips

Minutes of the Previous Meeting

- Minutes of the previous meeting were tabled and accepted.

President's Report *Tabitha Booth*

- Kindy Orientation, 25th October at 1.25pm, 8th Nov at 2.15pm, 22nd Nov at 1pm
 - P&C to provide tea & coffee on 25th October session **Action: P&C Fundraising**
 - CPS to arrange for kindy parents to provide afternoon tea food **Action: Emma Chalker**
 - Uniform shop to be open, Amy will have kids dressed in the different uniforms. Will be setup in a shop style to save time, parents to collect their own pieces and pay at a central desk.
Action: Amy Bieniasch
 - P&C to donate a uniform pack per previous years **Action: Amy Bieniasch**
 - Nichole to arrange Commonwealth Bank come to an assembly rather than Kindy Orientation to save on time **Action: Nichole Biggs**
 - P&C President to speak at first session **Action: Tabitha Booth**
 - Erin Simmich agreed to turn old uniform pants into keep bags for Kindy Orientation
Action: Erin Simmich
- Thank you to Jacinta Donaldson for acting P&C President last term

Principal's Report *Emma Chalker*

- Learning hub is targeting kids that need extra supporting and getting into all classrooms
- Education Week being celebrated in week 8
 - Open Classrooms Mon 10th September
 - P&C to run cake stall and sausage sizzle for picnic lunch **Action: P&C Fundraising**
 - Book fair will running during this week, Dymocks supporting this year
 - Book Parade on Thu 13th September approx 9.30am. 'Find your treasure' theme
- Playground
 - New concept has been received and will commence construction on 3rd September
 - See attached mud map
- Writing Books
 - Plan for the writing warrior books has changed to each class publishing a professional year book style book to sell back to parents, commencing week 2 of term 4.
 - Some of the 10K donated from P&C is going towards this project

- Presentation Night - Monday 17th December at Bomaderry High School
 - Time TBA
 - Whole school practice on Wed 12 December
- Big Day In, 13th December in conjunction with the colour run
- Cheque for \$5000 has been received to the school from a past school parent
- New administration system is being implemented to move away from paper based products
- Complaint received to school re Coosh letter has been passed to P&C President. Department of Education confirmed to CPS they are not responsible should further complaints be received.

Treasurer's Report Bec Johnson

- Eftpos
 - Machine still not found, suggest getting 'square' instead
 - Amy to investigate if CBA can provide one FOC as we are not for profit **Action: Amy Bieniasch**
 - CBA Banking will now need to take place at school. Nichole suggesting looking at small laptop for P&C to be kept in school office.
- Accountants
 - Bosco Invoice still not received. Bec will confirm with Jo if they have done our accounts gratis for 2017/2018 **Action: Bec Johnson**
- Finances
 - Received \$15 in Banking commission
 - Received \$283.50 Icy Friday
 - Donated \$10000 to Cambewarra Public School
 - Account Balance currently \$9735.00 however Insurances are due

Fundraising Report Nichole Biggs

- Athletics Carnival raised approximately \$400
- Chocolate Box fundraising tabled
- Emma suggested Glow Disco and Ninja Warrior, Nichole to look into this **Action: Nichole Biggs**

Uniform Shop Report Amy Bieniasch

- See above for Kindy Orientation info

COOSH Report Tabitha Booth

- P&C Federation
 - Bec has written to the P&C Federation regarding the responsibility of the P&C for COOSH as the lines are blurred.
 - Coosh Building is owned by the school but that's all the responsibility they hold
- Convenor
 - Grant has been received, offering \$14,000 per year until 2021. Forward plan needs to be made for these funds as we need to show where the funds have been spent per the application
 - Thank you to Tabitha who has looked after COOSH over the last term
- Security
 - New lockable filing cabinet and lock box for fee's approved
- Book Week
 - Coosh would like to do a Book Drive for Coosh resources during CPS's book week.
 - Coosh to create a 'Wish List' of books for families to donate too
 - Coosh staff will also participate in the Book Week Parade
- Staffing
 - Alex has been doing 60hrs plus and has been advised to reduce to 40 hours.
- Children
 - Coosh has been receiving positive feedback regarding child behaviour since implementation of CPS behaviour policy and core values

Next Meeting: 2-3pm Week 7 Term 3 (Monday 3rd September 2018)

The meeting closed at 3:05 pm