



Cambewarra Public School Parents and Citizens' Association



Kalinga Street , CAMBEWARRA 2540 Ph: 4446 0038 Fax: 4446 0515

GENERAL MEETING MINUTES

DATE/TIME: Monday, 14th May 2018 at 2pm

ATTENDANCE & APOLOGIES

Attendance: Nichole Biggs, Jess McNamara, Susan Lukes, Jacinta Donaldson, Jane Hughes, Bec Johnson, Shannon Marshall, Tabitha Booth, Jo Robson, John Bond

Apologies: Vanessa Field, Glenda Maher

Minutes of the Previous Meeting

- Minutes of the previous meeting were tabled and accepted.

President's Report *Jacinta Donaldson, Vice President*

- President and Vice President dividing roles for Term 2 whilst Coosh is requiring more attention
- P&C Executive Committee Folder and Google Drive has been created for ease of transitioning executive committees
- Updates to the school website re new executive committee completed
- Proposed changes to the P&C Bi-Laws discussed & agreed upon, Jacinta to update and distribute to executive committee for final approval. Final revised Bi-laws to be voted on and adopted at next meeting
- Working with Children Check paperwork for all parents helping at school, forms available from front office
- Footpath works along Kalinga St - It was agreed that the P&C would not provide monetary assistance to this project as it should be council funded however a letter of support will be written to the Cambewarra Residents and Ratepayers in addition to helping to source a more economical concreter for the project. A letter of support has also been submitted by the school.
- Promotions for Hand Sanitizer in Classes and School Shades Kids Sunglasses were voted against

Principal's Report *John Bond*

- Summary of last years expenditure included Learning & Development for teachers in project based learning, teacher roadshow to experience other school programs as well as STEM Training
- Focuses going forward for the school include extending middle and top children, Future Focused Learning to avoid the stand & deliver style of teaching, flexible learning spaces, numeracy & literacy focus, Writing Warriors
- Final results of the Healthy Lunchbox Project to be redistributed in the next school newsletter
- Emma Chalker to be acting principal whilst John is on leave for last 2 weeks of Term 2 and first 2 weeks of Term 3
- Cambewarra Writing Festival to be held during Education Week
- John met with Ben Binder re Outdoor learning spaces who has scoped the school and has now formed a committee of teachers who will then require parent input. John asked if we could use some of the Coosh funds to fund some of the project in increments of \$10,000.
- Jessica Martinez has been appointed as the 2R relief teacher whilst Ms Reitz is ill

Treasurer's Report *Bec Johnson*

- Waiting final signatories to be added to bank accounts so payments can be put through
- Eftpos machine to be either returned or used in the Uniform Shop.
- Bec advised we are ready to make a donation, of \$10000 to the school. To be voted on at next meeting.

Secretary's Report

- P&C Membership Form provided to all attendees for completion. This will ensure we have all financial members correct information.
- Blank forms to be placed in front office as well as being available on the school website.

Fundraising Report

- **No business**

Uniform Shop Report

- **No business**

COOSH Report

- Tabitha is concentrating on Coosh regarding staffing and compliance issues.
- Building is being secured this week as it has broken locks
- Coosh Management Committee has been formed as below
 - John Bond, School Principal
 - Tabitha Booth, P&C President
 - Candace Blacker, P&C Coosh Convenor
 - Vanessa Field, Parent Representative
 - Coosh Director

Next Meeting: 2-3pm Week 9 Term 2 (Monday 25th June 2018)

The meeting closed at 3:00 pm