



# Cambewarra Public School Parents and Citizens' Association



Kalinga Street , CAMBEWARRA 2540 Ph: 4446 0038 Fax: 4446 0515

## GENERAL MEETING MINUTES

DATE/TIME: 04/03/2019 at 6:35pm

### ATTENDANCE & APOLOGIES

**Attendance:** Erin Simmich, Julia Foster, Glenda Maher (left at 7pm), Karrissa Corsaro, Vanessa Field (left at 7pm), Jacinta Donaldson (minute taker), Tabitha Booth, Alex Wye, Anne Suter, Ivan Bieniasch, Nichole Biggs (left at 7pm), Emma Chalker.

### Apologies:

John Bond, Zanna Elliott, Amy Bieniasch.

### Minutes of the Previous Meeting

- Minutes of the previous meeting were tabled and accepted.

### Business from Previous Meeting

- Nil

### President's Report *(Tabitha Booth)* combined with COOSH Report *(Alex Wye)*

- A \$16000 bill has been sent to the P&C from the Department of Education for rent on the COOSH building for 2018. This was unforeseen as a lease agreement has not been entered into.
- Tabitha has also received a lease agreement to be signed by the President on behalf of the P&C. Tabitha has asked to engage a solicitor to read over the agreement and advise before she would feel comfortable signing this legal document.

**ACTION: Rebecca to ask Liz Parnell (a parent who is also a solicitor) for guidance on this matter.**

**ACTION: Tabitha to request a meeting with John Bond to discuss.**

- Alex is holding off on drafting a new policy regarding priority of access to COOSH services until after the upcoming school holidays. She will report back on any issues that arise with parents not from CPS failing to pay their COOSH bills.

**ACTION: Alex to monitor and report back next meeting.**

- Tabitha would like a real emphasis in 2019 on making the P&C more welcoming and inviting to new members. There is a real lack of volunteers making it difficult to run events and also to keep current volunteers interested as the demand placed on their time is ever growing.

### Principal's Report *(Emma Chalker on behalf of John Bond)*

- The school numbers have been submitted and are steady at 12 classes. This will not change.
- Kindy cards looked great and were well received by parents.
- Meet and Greet BBQ was a success and the school will look to run this event again next year.

- The memorial garden outside COOSH will be moved over the holidays to the front of the school. This will be done in consultation with the families of the remembered individuals.
- The strategic directions mentioned at the last meeting are continuing with each AP leading a different priority.
- Planned developments for the staffroom and administration areas are continuing.
- Flourish - the teacher wellbeing program is being implemented within the school in Term 3 to help improve staff wellbeing.
- Writing is a priority across all stages.

### **Treasurer's Report** *(insert name here)*

- Jess McNamara from Red Drop Designs still to be paid for Kindy Welcome Cards.  
**ACTION: Rebecca to pay asap.**

### **Fundraising Report** *(insert name here)*

- A meeting will be called shortly for the Calf n Craft Fair happening on 26th October, 2019.  
**ACTION: Nichole to schedule meeting.**
- The Easter Hat Parade and Easter Raffles will need to be organised soon.  
**ACTION: Emma to advise the date of the parade.**
- The Year 6 Fundraising Team is taking on the Election Day BBQ and cake stall, the Mother's Day stall, and is planning a Pie and Milkshake day each term. Other events to be advised.

### **Uniform Shop Report** *(Ivan Bieniasch)*

- Feedback from parents is negative about the current white sports t-shirts.
- Parent survey form regarding the proposed new blue and white sports t-shirt to go home with students shortly.  
**ACTION: Ivan to liaise with school office for survey to be distributed to students.**
- The Uniform shop can use the Square to receive card payments from parents however it will take 4-6 weeks to set up. Ivan will need to submit a copy of the AGM minutes and the executive will need to submit identification documents.  
**ACTION: Ivan to sign up.**

**Next Meeting: Monday 25th March, 2019 at 2pm.**

**The meeting closed at 7:20pm.**