



Cambewarra Public School Parents and Citizens' Association



Kalinga Street , CAMBEWARRA 2540 Ph: 4446 0038 Fax: 4446 0515

2019 ANNUAL GENERAL MEETING MINUTES

Monday 4 March 2019

Commenced at 6:00pm at Cambewarra Public School

Present

Erin Simmich, Julia Foster, Glenda Maher, Karrissa Corsaro, Vanessa Field, Jacinta Donaldson (minute taker), Tabitha Booth, Alex Wye, Anne Suter, Ivan Bieniasch, Nichole Biggs, Emma Chalker.

Apologies

John Bond, Zanna Elliott, Amy Bieniasch.

1. Chair (Emma Chalker) - Welcome

- Thank you to the P&C for all their hard work and efforts over the past year. It is greatly appreciated.
- Thank you to everyone for attending this evening.

2. Minutes of 2018 Meeting

The 2018 minutes are available on the CPS website P&C tab. No business was arising from the previous minutes. Minutes were accepted by Rebecca Johnson, Seconded by Jacinta Donaldson.

3. President's report

- The first 6 months of the year were focussed on fixing problems with COOSH. Dealing with issues of compliance, staffing, fair work and programming.
- COOSH is now running smoothly.
- Fundraising was great throughout the year.
- Year 6 Fundraising for 2018 raised just under \$4000. This paid for the new flagpole with excess funds still to be spent.
- The P&C were able to donate \$10000 to the school as a result of 2018 efforts.
- The implementation of 3 meetings a term has been received well with the hope that more parents will be able to become part of the P&C.

4. Treasurer's Report

- The current balance of the P&C account is \$_____

5. Election of Office Bearers

The P&C office bearers and COOSH Subcommittee were confirmed as follows:

Committee	Position	Nominee	Nominated by	Seconded	Result
Executive	President	Tabitha Booth	Anne	Rebecca	elected
	Vice President	Erin Simmich	Emma	Tabitha	elected
	Vice President	Rebecca Johnson	Nichole	Tabitha	elected
	Secretary	Jacinta Donaldson	Tabitha	Rebecca	elected
	Treasurer	Julia Foster	Nichole	Erin	elected
Uniform Subcommittee	Convenor	Ivan and Amy Bieniasch	Nicole	Julia	elected
	Minute Taker	-			vacant
	Assistant Treasurer	-			vacant
COOSH	Director	Alex Wye			
COOSH Subcommittee	Convenor	COOSH Director to report directly to P&C committee	-	-	vacant
	Minute taker	-	-	-	vacant
	Assistant Treasurer	-	-	-	vacant
Canteen Subcommittee	Convenor	-	-	-	vacant
	Minute taker	-	-	-	vacant
	Assistant Treasurer	-	-	-	vacant
Fundraising Subcommittee	Convenor	Nichole Biggs	Rebecca	Tabitha	elected
	Minute taker				
	Assistant Treasurer				
	Subcommittee members	Glenda Maher Erin Simmich Karissa Corsaro			

6. Annual Membership Fees

The annual membership fee was open for discussion. Meeting unanimously agreed to keep the fee at \$2. Fees were collected and receipted.

7. Appointment of 2019 Financial Auditor

Bosco Accounting were nominated by Rebecca to remain as the Financial Auditors for 2019. Seconded by Jacinta.

8. Adopt Policy Documents

- P&C By-Laws (edited May 2018)
- P&C Constitution
- P&C Code of Conduct

Proposed by Jacinta. All documents were adopted by unanimous vote.

9. Other business

Nil

10. Meeting Closed at 6:35pm