



# Parents and Citizens of Cambewarra Public School



*Committed to Public Education*

## GENERAL MEETING MINUTES

**DATE/TIME: Monday 11<sup>th</sup> September 2017/ 6:00pm- 7:10pm**

### Attendance and apologies

Apologies: Vanessa Field, Alice Parnell, Zanna Elliott, Glenda Maher, and Roz Phillips, Rebecca Sztachanski,

Present: Selena Clancy, Jane Hughes, Nichole Biggs, Rebecca Johnson, Karrissa Corsaro, Jacinta Donaldson, Tabitha Booth, Ivan Bieniasch, Erin Simmich, Chantelle Gardner and Vicky Turner

### Minutes of the Previous Meeting

Minutes of the previous meeting were tabled and accepted.

### Business Arising from Previous Minutes

nil

### President's Report

Selena Clancy proposed COOSH provide childcare for future meetings. This is a moot point if meetings are moved to afternoons.

### Vice Presidents' Report

Nil

### COOSH Report

Nil. COOSH representative Zanna Elliot has some substantial proposals which will be emailed to the executive for comment/approval over the following two months to enable decisions to be made at COOSH sub-committee meetings.

### Canteen Report

The canteen will provide lunch orders Wed – Fri in term 4. Jane will continue to be paid for 16hrs but will dedicate all available time to the lunchbox project to ensure only the time necessary is deducted from canteen profits. This will be on a trial basis and if it works well will continue through term 4.

Canteen income for the year to date is \$15,000 and expenses \$10,000 (rounded figures). Taking wages into account, canteen is close to breaking even. With continuing orders and some small efficiency initiatives, the canteen has a viable future.

Jane presented a quote for water urns for \$490 she proposes to purchase for the canteen in time for the Calf and Craft Fair. Seconded Rebecca Johnson.

### Treasurer's Report

Opening Balance from 1st August 2016		\$24,510.68
Income		
	Fundraising (fair sponsorship \$400)	
	Uniforms	\$4,175.20
	Canteen	\$3,335.30
Income Total		\$7,510.50
Expenses		
	Canteen supplies incl gas bill	\$2,218.61
	Uniform Shop	\$1,173.82
	Flowers - principal farewell	\$70.00
	Year 6 Fundraising monies tx school account	\$1,036.50
	School Donation for computer hub	\$5,000.00
Expense Total		\$9,498.93
Total Balance at	1st September 2016	\$22,522.25

## **Fundraising Report**

### Calf and Craft

Calf and Craft Fair is on 21 Oct 17.

There will be a Fair Working Bee 10am-2pm Sun 24 Sep

## **Uniform Shop Report**

Discussion about dresses. They are very popular with the K-2 age group - second hand dresses or St Michael's dresses are being worn although these are not correct school uniform and will not be reintroduced. Further uniform discussion will occur at sub-committee level and decisions can be brought to P&C to be confirmed.

## **Principal's Report**

The End of Year Presentation has been confirmed as a school event to be held in the hall for K-2 and 3-6 during the school day with children helping to conduct the ceremony (possibly even K-2 children assisting the senior assembly. Some felt that kids might be disappointed to miss out on seeing half the school get their awards although others felt the kids are more interested in their own awards and also in the performances (which they will still get to see).

Vicky explained that the school executive conducted planning and budgetary meetings on a regular basis to consider staff training opportunities, purchase of scholastic products, hire of casuals for educational programs, \$4445 currently required to purchase a new smart board and so on. Their holistic focus was vital to ensure new initiatives and staff training did not detract from the face-to-face time teacher's spent with their class. She explained the danger of the P&C asking for 'things' to buy or spend money on outside of this process was the generation of frivolous wish lists. Members who had participated in the P&C process for many years acknowledged how true this was. There was agreement that P&C fundraising be donated to the school on a regular basis and the school report back to the P&C on the expenditures, as has been the case in the past. (Note. This was only disrupted when the new system of school expenditure was introduced and Susan Hillier requested that P&C spend their money on behalf of the school instead of donations. This is no longer a factor.)

Bec Johnson reported that the P&C were 'sitting' on substantial funds that could be channeled into the school's budgetary process. After agreement that \$10,000 should be retained for P&C expenditure Bec Johnson proposed that \$10,000 be donated to the school. Seconded by Selena Clancy.

## **Other Business**

Jacinta Donaldson tabled some ideas about potential spending of P&C money on staff professional development. Vicky and the P&C acknowledged these.

**Next Meeting- 2pm- 3pm- 9<sup>th</sup> October 2017**

The meeting closed at 7:10 pm