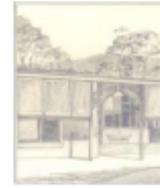




Parents and Citizens of Cambewarra Public School



Committed to Public Education

GENERAL MEETING MINUTES

DATE/TIME: Monday 8th May 2017/ 6:08pm- 7:08pm

Attendance and apologies

Apologies: Susan Lukes, Vanessa Field

Present: Susan Hilliar, Jacinta Donaldson, Jane Hughes, Nichole Biggs, Rebecca Sztachanski, Rebecca Johnson, and Joel Irwine.

- **All decisions in this meeting are unanimous unless otherwise stated.**

Minutes of the Previous Meeting

Minutes of the previous meeting were tabled and accepted.

Business Arising from Previous Minutes

All works have been completed from previous meeting. The pathway has been a great improvement for the entrance to the school, thank you Jacinta Donaldson for organizing the work to be completed.

President's Report

Nil

Vice Presidents' Report

Nil

COOSH Report

Incident tabled- child broke arm during vacation care.

Canteen Report

First breakfast of term 2 will be Thursday 18th May 2017.

A meeting has been scheduled with Rosie Johnson (from *Canteen Communities*) on 17th May 2017 to discuss implementing the new guidelines for the canteen to prepare Cambewarra Public School for upcoming changes. The future plan will ensure the canteen operates with 75% everyday foods and 25% occasional foods at all times.

Electrical Problems in the canteen- Jane Hughes will be gaining quotes and problem solving with a professional on how to gain adequate electricity supply to the canteen. At the moment the canteen does not have enough supply to use all the appliances without using electricity from elsewhere in the school.

Dairy Farmers has requested the canteen spends \$300 per week to continue to use the fridge they provided when canteen first opened. As \$300 per week is outside the budget we would normally allocate to Dairy Farmers products we have proposed to purchase the fridge from them. Alternatively we will need to purchase a fridge that suits our needs.

Purchase request for another pie oven for the canteen. Jane Hughes explained that it is increasingly necessary to buy another pie oven to keep food warm when serving hot lunches. Jane Hughes will be obtaining quotes to present to the P & C at the next meeting.

Treasurer's Report

- \$2 P&C annual membership fees collected / confirmed

Income sources (Mar/Apr)

- Canteen \$3346
- Uniform Shop \$2021
- School Banking commissions \$37
- Easter Raffle \$503
- Year 6 Fundraising - Cross-country BBQ \$225
- Out of Latvia Book Launch \$250

Major Expenses (Mar/Apr)

- Canteen (fridge repair/gas) \$306
- Canteen supplies \$2368
- Uniforms \$8705
- Concreting \$2750
- Mother's Day stall \$761

May income will be coming from Canteen, Uniform, and Mother's day stall.

• **Current Bank Balance \$26,285**

- Bill payment is now being done online with 2 authorisations. Authorities are still in the process of being transferred to new P&C members.
- Annual Audit- Books are still with South Coast Accountants

Fundraising Report

Calf and Craft

Calf and Craft Fair is on 21 Oct 17.

Newsletter will be going out this week.

Mad calf/bull T-Shirt will be sold soon for students. They will be able to wear these on sports days.

Mother's Day Stall

The mother's day stall is currently selling mother's day gifts every morning between 8:30-9am near the office.

Uniform Shop Report

Nil.

Principal's Report

Current student numbers are at 311, if the school reaches 313 we will gain another teacher at the school.

Concerns have been raised about the splitting of classes when permanent class teachers are away from school. The shortage of casual teachers, long service leave and sporting events are resulting in it becoming increasingly difficult to find casual teachers.

Naplan is starting Tuesday and will be on until Friday.

Payments and permission notes need to be handed in at least 3 days before children are to attend events. The system in place needs 3 days to process payments. If this is not done in time children will miss out on attending as numbers will be counted when payments are received.

Written reports by teachers will be handed out at the end of this term.

Classroom change for Kindergarten and year one classes has been completed. This has been done to support our beginning teacher Gabby Donnelly. This would have been done earlier in the year, however we were expecting challenging students, and these students no longer attend our school.

The Teacher's SDD that was originally scheduled for the end of Term 4 2017 has been reallocated earlier in the year. Staff will be completing two training days in their own time earlier in the year to finish the year in line with students. The first variation was completed in Term 1. The second of the two variations to SDD for the end of 2017 is to be completed Monday 15th May 2017.

Michelle is continuing the lunch box project for stages 2 and 3. Our school was visited by Gareth Ward and we discussed the proposed healthy eating initiative where the school would provide snacks of fruit and vegetables for students around the school for breaks in term 4 (as a trial). The trial would mean parents would only send children with their lunch and all students would be provided with healthy snacks. However this will only take place with funding- it is estimated to cost \$12,000- \$15,000. It is proposed the school subsidises some of the cost. This trial must be conducted before the end of this year.

School newsletter was discussed. It was suggested the newsletter be sent out earlier in the week, so parents are able to see important dates for the week, as a reminder.

Assistant Principal's Report

Joel Irwine- Assistant Principle Stage 2 has just returned from Tennis- with the South coast Team, where students competed from our school.

Stage 2 teachers have been preparing their students for Naplan.

Year 6 shirts are still being organized after a few dramas have occurred.

Other Business

Suggested P& C look into bandana/ribbons for house colours at sporting events such as cross country to save on expenses of purchasing a new outfit (in house colours) each year. It was proposed that this could be used as a fundraiser for P&C.

Wakakiri- Artist in residence- will cost an extra \$80 per child performing to provide the selected teacher with the expertise to become a Wakakiri coordinator for our school. This program is held every 2 years and usually involves 100 students from our school.

Dojo App- suggested that all classroom teachers use Dojo to provide parents with the ability to communicate with their child's teachers.

Next Meeting- 6pm- 7pm- 19th June 2017

The meeting closed at 7:08 pm