



# Parents and Citizens of Cambewarra Public School



*Committed to Public Education*

## GENERAL MEETING MINUTES

DATE/TIME: Monday 13<sup>th</sup> March 2017/ 6:45pm- 7:45pm

### **Attendance and apologies**

Apologies: Roz Phillips

Present: Susan Hilliar, Jacinta Donaldson, Vanessa Field, Susan Lukes, Jane Hughes, Nichole Biggs, Glenda Maher, Rebecca Sztachanski, Karrissa Corsaro, Rebecca Johnson, Alice Parnell, and Vicky Turner.

### **Minutes of the Previous Meeting**

Minutes of the previous meeting were tabled and accepted.

Moved: Nichole Biggs      Seconded: Rebecca Johnson

### **Business Arising from Previous Minutes**

Jacinta reported on the three quotes she collected to concrete the area in front of the kindergarten classrooms. After deliberation on the quotes, all members have agreed that Richard from Benchmark Concreting Pty Ltd should be selected for the job. Richard quoted \$2750.00, which was the best price out of the three quotes collected.

### **President's Report**

Nil

### **Vice Presidents' Report**

Amanda Poulton has expressed her gratitude for the gift and message.

### **COOSH Report**

Nil

### **Canteen Report**

A welcome breakfast for new families has been organized for the 16<sup>th</sup> March 2017. As numbers cannot be completely confirmed- all members agree that catering should be for 150 people.

## **Treasurer's Report**

Treasurer's report was given- Rebecca Johnson presented a table with income sources and expenditure. Treasurer Rebecca Johnson has suggested continuing to use SouthTax Accountants to conduct our Annual Audit. SouthTax Accountants was used in 2016 for Cambewarra PS P&C's Annual Audit.

## **Fundraising Report**

Everyone was reminded of the upcoming Calf and Craft Fair 21 Oct 17.

Easter Raffle has been organised for the 7<sup>th</sup> April 2017 to happen with Easter Hat parade. Donations will be collected from the mufti day next Thursday 23<sup>rd</sup> March 2017.

## **Uniform Shop Report**

Nil.

## **Principal's Report**

Assistant Principal announced as Vicky Turner. All classes will remain unaffected by this announcement- classes will remain as structured in the beginning of 2017.

Parent-teacher interviews are coming up at the end of term 1. Parents will be advised of times/days available for meetings by teachers (if they have not been already).

The Teacher's SDD that was originally scheduled for the end of Term 4 2017 has been reallocated earlier in the year. Staff will be completing two training days in their own time earlier in the year to finish the year in line with students. One of the two variations to SDD for the end of 2017 was completed yesterday. The next one will be scheduled in Term 2.

Book Week will be happening Term 3-Week 7. Volunteers will be needed to ensure success for the sale of books on the 30<sup>th</sup> August 2017.

End of year presentation evening. Venues will need to be discussed. No funding is available from the School for this event. The event will need full funding from the P&C. The budget and number of guests will need to be catered for.

New revised healthy canteen strategy is to be implemented in the future in all NSW Public Schools- Susan Hilliar stated that statistics suggest 5% of children are overweight/obese in NSW Schools. This strategy will need to be aligned to by all NSW Public Schools. Cambewarra PS canteen will be conducting a self-assessment by the end of Term 2 2017, then the necessary changes will need to be implemented in 2018, with our schools canteen becoming fully compliant by 2019.

Annual Report has been placed on the schools website.

The Principal has upcoming leave. To ensure minimal disruption to classes the leave days will be shared amongst APs.

## **Vice-Principal's Report**

Vicky Turner discussed the Numeracy Program- focus will be on tracking students to ensure basics are understood before continuing onto more complicated numerical lessons. Making sure our students are numerate.

Gala Day coming up next week for AFL.

Professional development: L3- Stage 1. Spelling- Stage 2 & 3.

Stage 2 have an upcoming excursion to Environmental Centre in Shellharbour in Term 2.

### **Other Business**

Discussion on changing the time and length of P&C meetings for future meetings was raised. Options to change to day time or earlier in the evening were discussed, with all members agreeing to change the time of the P&C meetings to 6pm instead of the current 6:30pm. Future meetings will be happening at 6pm on the 2<sup>nd</sup> Monday of the month in school terms. This alteration has been agreed on to encourage attendance from parents and community members. Furthermore, meetings will aim to be completed by 7-7:30pm.

**Next Meeting- 6pm- 7/7:30pm - 8th May 2017**

The meeting closed at 7:45pm