



CAMBEWARRA PUBLIC SCHOOL Discipline Policy





Cambewarra Public School

DISCIPLINE POLICY



INTRODUCTION

Underlying the Discipline Policy and the Core Values Policy at Cambewarra are the school's six Core Values:

- Caring - We will take care of one another
- Doing Our Best - We will do our best each day
- Fairness - We will be fair with one another
- Respect - We will treat one another with respect
- Kindness - We will support one another by being kind
- Responsibility - We will think and act responsibly

Therefore: this school will not tolerate the misbehaviour of any student or students which interferes with the education of those students seeking to learn.

and: this school will not tolerate the misbehaviour of any student or students which interferes with the professional environment that teachers have the right to expect.

STUDENT WELFARE

Encompasses everything the school community does to meet the personal and social needs of students and enhance their well-being. It involves recognising, valuing and developing each student as a total and unique person in the context of society.

THE SCHOOL PLEDGE

This is our school
Let peace dwell here
Let the rooms be full of contentment
Let love abide here
Love of mankind
Love of one another
And love of life itself
And let us remember that
As many hands build a house
As many hearts make a school



Cambewarra Public School

DISCIPLINE POLICY



RESPONSIBILITIES

Cambewarra Public School has values that underpin a safe, respected and responsible learning culture:

LEARNING

I learn and let others
do the same

- Learn all I can
- Attend school regularly
- Earn my school a good name

SAFETY

I work, move and
play safely

- Move and play safely
- Be in the right place at the right time
- Look after our school

RESPECT

I am considerate in all
I say and do

- Respect adults
- Respect the truth
- Respect my fellow students
- Respect the property of others as well as my own

STRATEGIES TO PROMOTE RESPONSIBLE CHOICE-MAKING AND A RESPECTFUL LEARNING SCHOOL

UNDERLYING PRINCIPLES

The following principles are basic to Cambewarra School's Discipline Policy:

- The school will provide a stable, safe and ordered environment within which students learn effectively and behave responsibly according to the Core Values
- The school will promote national pride and inspire in students a sense of common purpose.
- The Principal will provide strong and effective leadership of the school staff, students and wider community in establishing and maintaining the highest tone and clear direction for the school whilst modeling the Core Values.
- The school will create and maintain positive relationships within the school community that align with the school's Core Values.
- The students will be encouraged to develop responsible choice-making by accepting responsibility for their own behaviour.
- The school will foster in students a feeling of belonging to the school and its community.
- The school staff will contribute with enthusiasm to establishing and maintaining the desirable tone and direction of the school. School staff will model the Core Values in all situations at all times.
- The school will insist on responsible student behaviour and develop teaching strategies that help students to live the Core Values.
- The students will be encouraged to value themselves and others and will be open to guidance when needed.
- The school will promote in students a respect for the values that underpin our society and its laws.



Cambewarra Public School

DISCIPLINE POLICY



SELF ESTEEM

It is crucial that students have positive self-images and resilience in all situations for optimum learning to occur. With variables of age, differing learning rates, and preferred individual learning styles, staff at Cambewarra School accept that all students will be at different stages in their learning. This school places major emphasis on strengthening and maintaining high student self esteem by:

- providing appropriate teaching and learning programs to meet the needs of each student
- ensuring that all children achieve success in learning
- facilitating access to the School Counsellor when appropriate
- providing positions of trust and leadership in students
- treating students with sensitivity, care and respect
- providing opportunities to attend special events such as ANZAC ceremonies
- recognising students who follow Core Values in class through feedback and Core Values awards in assemblies
- Core Values awards at presentation evenings.





Cambewarra Public School

DISCIPLINE POLICY



PRACTICES THAT RECOGNISE AND REINFORCE STUDENT ACHIEVEMENT

Weekly Award Cards

At each School Assembly special Weekly Award Cards are presented to children in each class. They are awarded to students who:

- excel in aspects of their learning, behaviour and social skills
- improve markedly in aspects of their learning, behaviour or
- display the Core Values.
- make appropriate choices
- Core Value awards for placement in Principal's Draw for each class at assembly

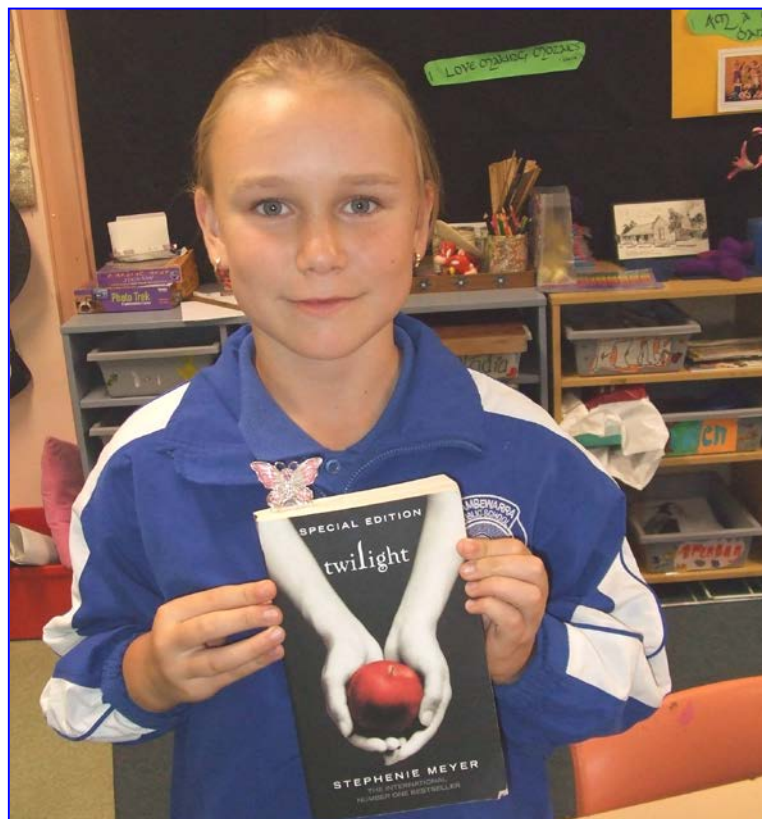
Public Acknowledgement

Commendation of students for individual or school achievement occurs at assemblies, in the weekly school bulletin and in the local media.

Classroom Rewards

- Core Value display charts
- Weekly Core Value awards

Principals Awards



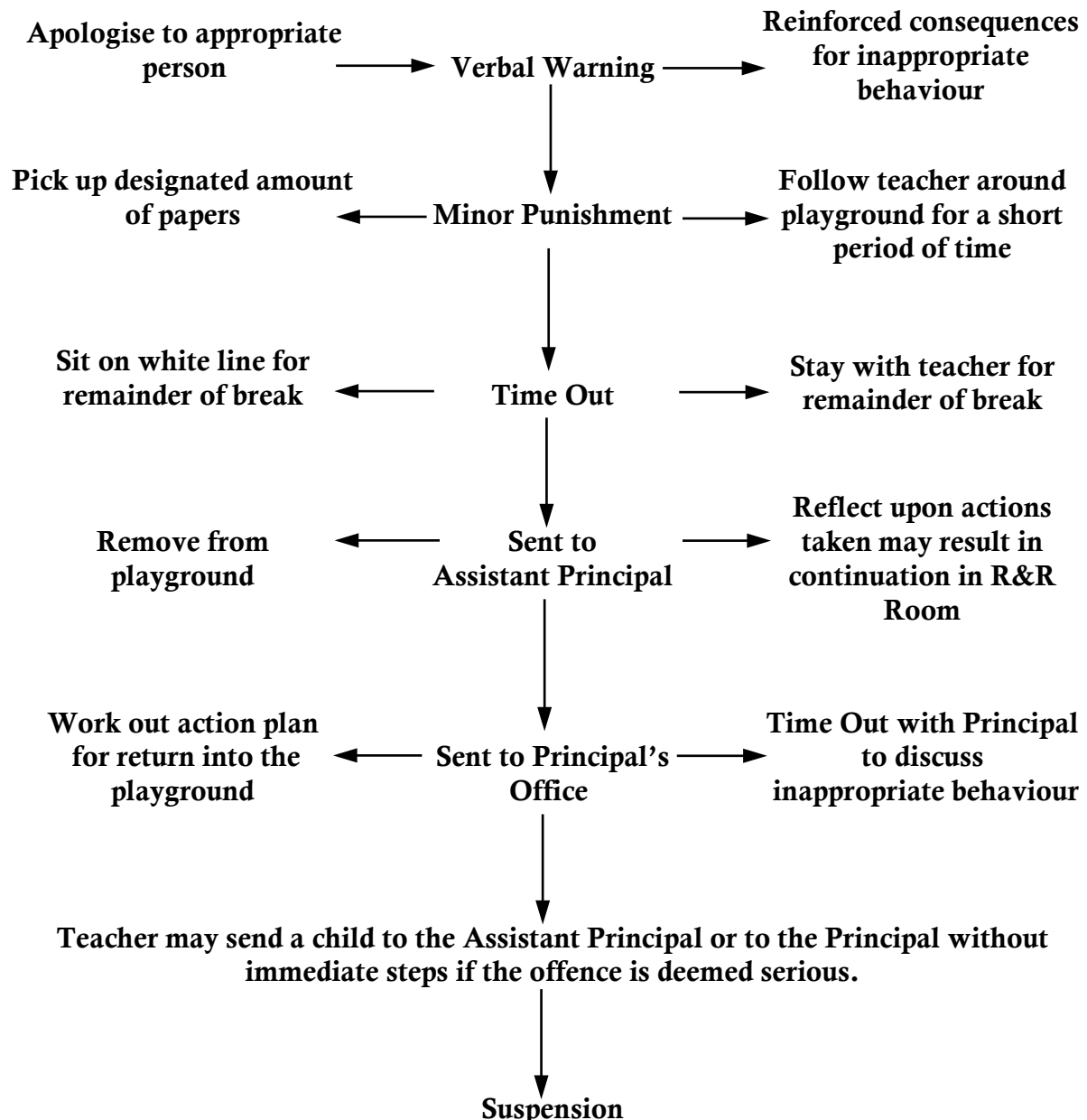


Cambewarra Public School

DISCIPLINE POLICY



STRATEGIES FOR DEALING WITH INAPPROPRIATE BEHAVIOUR IN THE PLAYGROUND



BUS INCIDENTS

The Principal makes the investigation. If Principal away, Assistant Principal of the Stage will do the investigations. R & R/School suspension may apply for inappropriate bus behaviour.

BEFORE & AFTER SCHOOL INCIDENTS

Names placed on the cards in the R & R room. Investigations made by R & R Duty Teacher the same or following day.



Cambewarra Public School

DISCIPLINE POLICY



PRACTICES, PURPOSE & PROCEDURES OF THE REFLECTION & RESTITUTION (R&R) ROOM

- Restitution is an act to repair damage done. It is seen as a strategy to guide students to be self disciplined. It is not seen to be implemented as punishment.
- Restitution is an opportunity for a student who has made a mistake to make reparation and enables the student to reflect upon actions.
- It requires an effort on the part of the offender and is seen by the victim as adequate compensation.
- Restitution is based on the belief that everyone makes mistakes and that mistakes can be corrected.
- During restitution planning, students develop problem solving skills as well as goals for further behaviour improvement.
- The R&R room is used when a student has not made effort to improve their behaviour.
- The R&R room operates at lunch time and is conducted by the rostered teacher.
- Unlike detention, R&R is a learning opportunity utilising restitution strategies and goal setting.
- Students who attend R&R on three occasions during a term may be unable to attend outside visits and excursions. Excursions are seen as a privilege and reward for expected behaviour of students in the classroom & playground. Parents will be notified by the school if they will not be offered the privilege of an excursion.
- Students who consistently attend R&R may require SMART Goals and or an individual behaviour plan.
- Students must complete the allocated time in R & R before leaving the school for excursions and sporting events. R&R is the first responsibility a student must do if an excursion or sporting event clashes with R&R.
- An R&R note is sent home to notify parents of the incident that occurred requiring their child to attend R&R. Included on the note will be the days the student is required to attend R&R.
- Decisions about students who are required to attend R&R and School Representation at PSSA carnival commitments, teams or trials will be made by the School Principal in consultation with the Assistant Principals where appropriate. Parents may be consulted during the process where appropriate. Decisions will be made within the context of the student's previous behaviour in the classroom and playground and within the nature of the intent behind the action made by the student.

The school understands the complex nature of commitments in team sports and how a student attending R&R may affect these obligations. All endeavours will be made to plan for reserves for all team and carnival participation.

The decisions within School Discipline Policy override parents. The convenors of sporting teams and carnivals will be notified by the Principal that the student is unable to attend due to the Discipline Policy procedures.



Cambewarra Public School

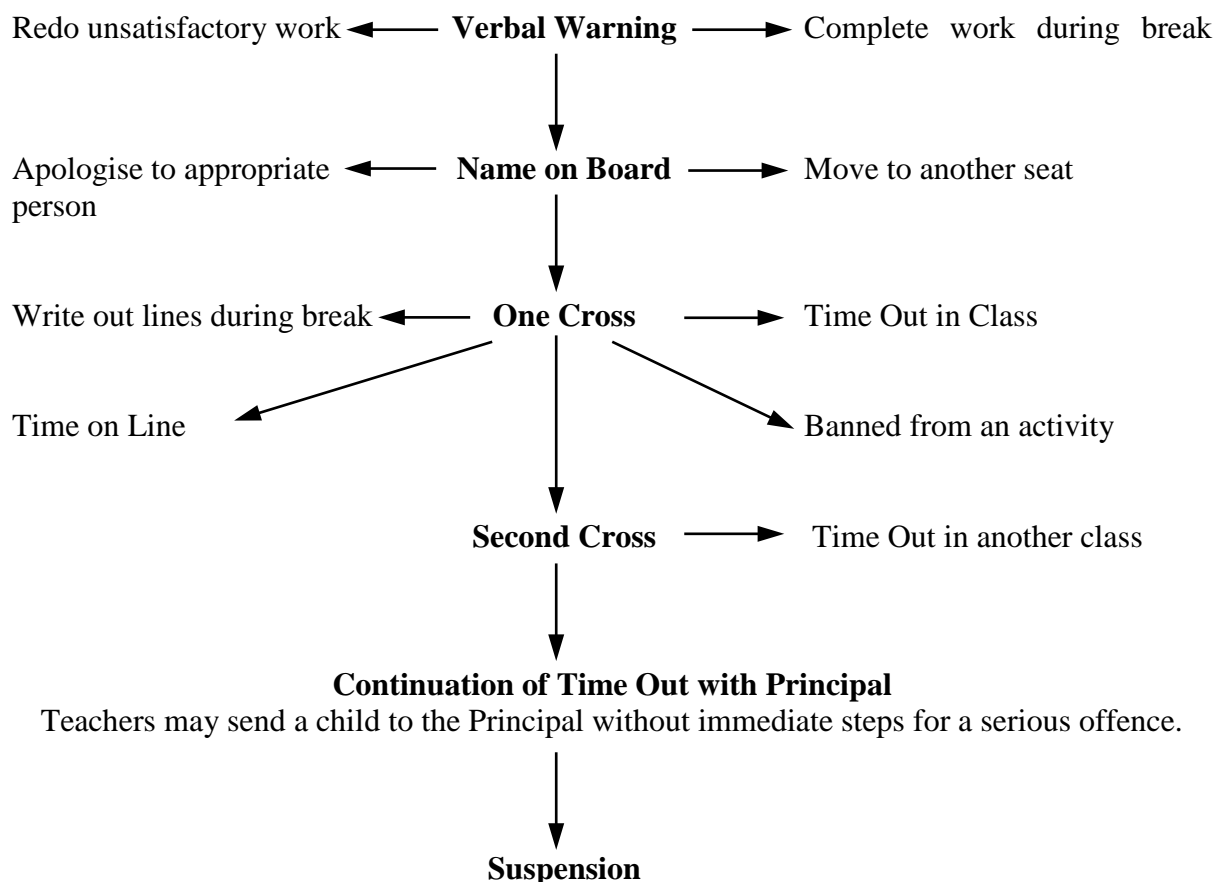
DISCIPLINE POLICY



EXAMPLES OF BEHAVIOUR WHICH IS NOT ALIGNED WITH OUR CORE VALUES

- 1) Preventing others from receiving their education
- 2) Bullying
- 3) Violence (spitting, biting, fighting, verbal or physical abuse, throwing objects)
- 4) Stealing
- 5) Vandalism
- 6) A poor attitude, or indifference towards self, peers, teachers or study
- 7) Insolence
- 8) Disobedience
- 9) Persistent disregard for wearing school uniform
- 10) Access or transmission of inappropriate material

STRATEGIES FOR DEALING WITH INAPPROPRIATE BEHAVIOUR IN THE CLASSROOM





Cambewarra Public School

DISCIPLINE POLICY



SHORT SUSPENSION

- The student's continued misbehaviour has led to further visits to R & R room.
- The student's parents may be asked to come to the school to discuss his/her behaviour with the Principal or their delegate or via R & R notes / phone call.
- The student will be suspended from school for up to 4 days.
- The student's parents will be asked to come to the school to discuss behaviour expectations of the student before he/she returns to his/her class.

LONGER SUSPENSION

- After talking with the student, parents, the School Counsellor and the staff, the Principal may decide that the student will be suspended for a period of time from 4 to 20 days.
- If he/she has already had two short suspensions a long suspension will be implemented.
- The student's parents will be asked to come to the school to discuss behaviour expectations of the student before he/she returns to his/her class.

POSSESSION OF AN ILLEGAL SUBSTANCE, VIOLENCE, OR POSSESSION OF A WEAPON.

Any student who commits the following serious offences will be suspended immediately:

- possession of an illegal substance
- violence against another student or teacher
- possession of a weapon

CORE SCHOOL RULES

All students in NSW Government Schools are expected to:

- Attend every school day, unless they are legally excused, and be in class on time and prepared to learn.
- Maintain a neat appearance, including adhering to the requirements of the school's uniform or dress code policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and co-operating with instructions and learning activities.
- Treat one another with dignity and respect.
- Care for property belonging to themselves, the school and others.

Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behaviour of any kind will not be tolerated.



CAMBEWARRA PUBLIC SCHOOL CODE OF CONDUCT



SAFETY: I work, play and move safely

Right	Responsibility	Consequences
Students have the right to feel and be safe and happy at school	Students will: <ul style="list-style-type: none">• make sure they are safe and others are safe when they are at school, on an excursion or travelling to and from school• co-operate with teachers and students• play safely and stay in designated areas for students• be responsible for their actions towards others such as keeping their hands to themselves• keep our school clean• walk in designated areas	<ul style="list-style-type: none">• Where a student exhibits unacceptable behaviour in the playground the student is referred to the lunch time R&R room. Parents are notified by letter.• Exclusion from excursions if safety of others is at risk. Discussions to be held with parents.• Exclusion from bus travel if deemed necessary by bus company. Parents notified by letter.• See "Any Violent Act"

RESPECT: I am considerate in all I say and do

Right	Responsibility	Consequences
<ul style="list-style-type: none">• Students have the right to be respected as an individual.• Students have the right to be listened to• Students have the right to respect their own property• Students have the right to have their own property respected by others	Students will: <ul style="list-style-type: none">• treat others as individuals, with courtesy and respect• maintain and care for school property• care for my property and the property of others by not stealing or causing damage• wear the school uniform with pride• list to others• treat others with kindness• be honest and tell the truth• use appropriate language	<ul style="list-style-type: none">• Written or verbal apologies where appropriate.• Replace, repair or pay for damages• Student is referred to the R&R room held during lunchtime. Parents notified by letter.• Exclusion from excursions if student violates harassment.• See "any Violent Act"



CAMBEWARRA PUBLIC SCHOOL CODE OF CONDUCT



LEARNING: I learn and let others do the same

Right	Responsibility	Consequences
<ul style="list-style-type: none">Students have the right to learn and succeed	<p>Students will:</p> <ul style="list-style-type: none">strive to succeedact in a way that does not disturb the learning of otherscooperate and collaborate with teachersfollow classroom rulesnot leave the classroom or learning area without permissionbe punctualcomplete their classwork including their homework and hand it in to their teacher on time when requested.	<ul style="list-style-type: none">Time out to buddy class after 3 warnings/strikesLetter home to notify parents of learning disruptionNegotiated goal for re-entry to class.Continual DisruptionStudent is referred to the R&R room held during lunchtime. Parents notified by letter.Exclusion from excursions if safety of others is at riskSee “Any Violent Act”

REFERENCES

- Legal Issues Bulletin No 5 “Student Discipline in Government Schools”
- Ministerial Statement “Student Welfare, Good Discipline and Effective Learning”
- Ministerial Statement “Values in NSW public school”
- Suspension and Expulsion of School Students-Procedures
- Cultural Diversity and Community Relations Policy: Multicultural education in schools
~ Anti-Racism Policy

ANY VIOLENT ACT

RACIAL, SEXUAL, BULLYING AND VERBAL HARASSMENT	PHYSICAL - TRIPPING AND PUSHING	PHYSICAL - FIGHTING, THROWING OBJECTS OR REPEATED OTHER VIOLENT ACTS
<p>Record on RISC. Refer to ARCO Goal setting in R&R room Communications to parents Possible suspension as per NSW DET guidelines.</p> <p style="text-align: center;">PROHIBITED SUBSTANCES</p>	<p>1. Record on RISC. Accident Back on playground with reminder Deliberate with intent Time out from activity (if not serious) Goal setting in R&R room Possible suspension as per NSW DET guidelines</p> <p style="text-align: center;">CRUELTY TO ANIMALS</p>	<p>1. Record on RISC 2. Immediately off the playground to Principal 3. Investigation by Assistant Principal or Principal Minor Offences Goal setting in R&R room. Communication to parents PHYSICAL OR VERBAL HARASSMENT Some staff, volunteers or visitors Suspension as per NSW DET guidelines</p>
VANDALISM	In all instances, the welfare of students, staff, volunteers and visitors is attended to before consequences are implemented.	BRINGING WEAPONS TO SCHOOL
<p>Record on RISC. Goal setting in R&R room Principal contacts parents and / or police. Parents billed for damage or child repairs damage. Possible suspension as per NSW DET guidelines</p>		<p>1. Removal of weapon by staff. Immediate contacting of parents and police by Principal. 3. Suspension NSW DET guidelines. Follow up meeting between Principal, parents and student as per NSW DET guidelines</p>

1. Record on RISC. 2. Principal contacts parents and police if substance is thought to be illicit. 3. Goal setting in R&R room. 4. Suspension as per NSW Department of Education and Training guidelines.	1. Record on RISC. 2. Welfare of animal attended to. 3. Investigation by Assistant Principal or Principal 4. If serious Suspension as per DET guidelines. 5. Follow up meeting between Principal, parents and student as per NSW DET guidelines	1. Record on RISC. 2. Investigation by Assistant Principal or Principal. Minor Offences (eg. Rudeness) 1. Goal setting in R&R room 2. Communication to parents Serious Offence (eg. Swearing at teacher) 1. Suspension as per NSW DET guidelines.
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