



Parents and Citizens of Cambewarra Public School



Committed to Public Education

GENERAL MEETING MINUTES

DATE/TIME: Monday 7th August 2017/ 6:00pm- 8:10pm

Attendance and apologies

Apologies: Glenda Maher, Jacinta Donaldson and Roz Phillips.

Present: Selena Clancy, Jane Hughes, Nichole Biggs, Rebecca Sztachanski, Rebecca Johnson, Karrissa Corsaro, Zanna Elliott, Susan Lukes, Vanessa Field, Vicki Turner, Michelle Haigh, Chantelle Gardner, Ivan Bieniasch, Amy Bieniasch, Tabitha Booth, and Ally Robinson.

Minutes of the Previous Meeting

Minutes of the previous meeting were tabled and accepted.

Business Arising from Previous Minutes

NIL

President's Report

New School Principle selection panel. In my capacity as president, I will be sitting on this panel as the parent representative. I will ensure that I provide the P&C with a detailed update on the progress of this and pass on any and all information that I receive. At this stage, the panel is planning on meeting during the week starting 14 August to discuss the way forward.

Cambewarra P&C Audit and Insurance renewal. I am satisfied with the Audit Report regarding our financial activities and position and can confirm that the P&C General Public Liability Insurance policy is appropriate and active.

COOSH Director position. Applications have now closed for this position, the P&C will work with the Acting Principle to finalise all applicants against the selection criteria and then conduct the se-lection and hire. A detailed COOSH update will provided at the meeting.

Cambewarra Calf and Craft Fair. A detailed newsletter was sent to all families via students last week and a representative will be at the P&C meeting to answer any questions.

The committee is doing a wonderful job planning everything for the Fair. It is going to be a great event!

Lunchbox Project. The P&C is supportive of this initiative and is looking forward to the coordinator presenting the detailed concept of the program to the P&C at the meeting.

COOSH Report

- Behavior concerns are being looked at. Working toward an inclusive environment for all kids- more support- specifically in Vacation care.
- Sustainability Grant has been approved for another year.

- Laundry- request for alternative laundry arrangements (if any available)- staff currently get an allowance for washing that they take home, but concern with spread of illness has led to looking for other options within the school. Decision that no other possible area to clean linens at school.
- Carpet cleaning needs to be done. Calls have been made for quotes. No calls returned as yet.
- Director report- quality improvement plan.
- Staffing issue- no responsible person on shift Friday after school for 11th August 2017 from 4:30pm. Meeting members approved Michelle Haigh (current Cambewarra Public School teacher) to fill in for the position to ensure COOSH could stay open for normal hours on this day.
- Treasurer report provided financials in meeting agenda.

Canteen Report

- Electrical problem was sorted over the holidays.
- Some new volunteers have begun helping in the canteen. Fantastic to keep our canteen running.
- Canteen is trying to do a breakfast every 3 weeks
- As discussed previously, one class has now started being served in the hall- each Friday, on reusable plates, knives and forks. All items that have been purchased are being included in the Canteen expenditure.
- Jane Hughes to gain quotes for crock pots to be purchased by P and C for canteen.
- Thank you letter will be written for chickens on behalf of P and C.

Treasurer's Report

- Report provided in agenda of meeting.
- Report was questioned for more details of expenses and profit for canteen.

Fundraising Report

- Calf and craft update that all stalls have people volunteering for the fair.
- Mufti day coming up Friday the 11th August 2017. Children asked to bring in specific items to help in preparation for upcoming fair.
- Father's Day stall coming up the end of August- this is a Year 6 Fundraiser.

Note: School will be conducting the Year 6 fundraising. P & C will transfer all year 6 funds raised to school.

Uniform Shop Report

- Need more hair ties- Calf and craft black and white
- Considering a change in the culottes' supplier. Cost price is almost at sale price, they are slow to supply and not as good quality as they were in the past. Amy and Ivan to look at new options of supplier for uniforms and bring to the next meeting.

- Change in uniform raised. Ivan and Amy to bring in the options of uniform changes to next meeting- for example school dress and pants.
- Update income from uniform shop.
- Uniform survey to be considered for changing uniform.

Principal's Report

Principal, SAM and VP position selections coming up. Susan Hilliar (previous Principal) will be on panel for SAM and VP selection as she has previously been involved in process and Acting Principal, Vicky Turner has not had the experience in this role.

Communication Survey Results have come back with the following actions:

- Newsletter will be sent out fortnightly.
- 'What's on' will be sent out weekly.
- Dojo will be used for one-on-one communication between teachers and parents. While Skool bag will be used for whole school communication.
- Learning Progress folders- teachers are reviewing- time consuming but valued by parents.
- P and C need to communicate more with parents- possible ideas include P & C newsletter, more social events (trivia, disco etc). It was mentioned that we do have a event coming up on the 20th october- the Art Party. This is an adult only event the night before the 'Cambe Calf and Craft' fair.

End of year presentation evening. Term 4- It was decided to have in School Hall rather than at entertainment centre.

The school will trial two special ceremonies for Awards. A K-2 ceremony and a 3-6 ceremony, during the school day- this will eliminate the need for excessive costs for location, staff, and entertainment.

Vicki proposed P & C gifted school with money for resources for teaching and learning. P & C currently has \$24500 approximately in account to be used for the school. Vote was conducted to pledge money to the school for literacy and numeracy to enrich our children's learning at Cambewarra Public School.

Note: Since this meeting \$5000 has been donated to set up a computer lab in the library. This was voted unanimously by P & C Executives on 17th August 2017.

Other Business

'Lunch Box Project' presented by Michelle Haigh (including video by the Root Cause).

What a School day would be like in term 4 2017:

9am- crunch and sip (whole fruit, will be delivered to each classroom)

11am- main lunch (to be packed by parents from home)

1:20pm- recess time (vegetable, and dip, prepared and delivered to each classroom)

2:15pm- teachers moment in time analysis done by teacher (teacher will make a quick observation of children on task)

Term 3- day trials will be done- testing on how children respond to how food is prepared and served, so that adjustments can be made before the Term 4 project begins.

This will be funded by the Root Cause, but the school will be running it on the ground. Crowd funding has been set up by the Root Cause to fund this project- this will be collecting funds in August/September. The school will pay for any expenses outside this budget and are working with Nowra Farmers market to provide all fruit and vegetables for Cambewarra Students.

Potential outcomes:

- Increase learning by 1 hour per day
- Encourages children to eat more fruit and vegetables
- Minimize classroom disruptions
- Reduce teachers stress from behavior management
- Fruit and vegetables normal part of the day

Other details:

Currently school needs more volunteers to make food more presentable to kids.

Costing is 25c per fruit- which is 50c per child per day.

It will run for 8 weeks.

This project is in line with the schools three strategic directions- teaching, learning and well-being.

Next Meeting- 6pm- 7pm- 11th September 2017

The meeting closed at 8:10 pm